

Declassified and Approved For Release 2013/08/14 :
CIA-RDP80M01009A000500610091-8

MEMORANDUM FOR: Mr. Dulles

This is to remind that you wish to write a memorandum of your discussion with Joe Alsop on 19 March about his wish to do a piece for the Saturday Evening Post on Estimates.


JSE

19 March 1960

(DATE)

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Executive Registry

DEPARTMENT OF STATE
THE DIRECTOR OF INTELLIGENCE AND RESEARCH
WASHINGTON

2 March 1960

copy has
been sent
to Sherman Kent
gr

Dear Allen:

Here is the outline that Hugh Cumming used as basis
for his conversation with Joe Alsop. I am sending a copy
to Charles Reichardt in answer to his request.

Sincerely,

Allan

Allan Evans
The Acting Director of
Intelligence and Research

Fy
Alfred
clc

Enclosure:

Outline.

The Honorable
Allen W. Dulles,
The Director of Central Intelligence,
Washington.

Noted. I saw Joe A. on 24 March and had
a general talk on subject of Estimates. He
took position he didn't quarrel with the
estimates but the way they were used or "abused"
Allen

OUTLINE OF NIE PROCEDURE WITHIN THE STATE DEPARTMENT

1. Initiation
 - a - Fifth Floor or Assistant Secretary or INR
 - b - Informal development with ONE
 - c - Formal written request to Allen Dulles
2. Terms of Reference
 - a - Receipt of ONE draft
 - b - Consultation with requester if Departmental
 - c - Interagency discussion
3. Contribution
 - a - Responsibility for text on all political, all social-cultural affairs, and economic except in the Bloc
 - b - Consultation with Bureaus to elicit information and obtain early notice of possible disagreement
 - c - Discussion of draft by Estimates Group to bring to bear mature, comprehensive critique
 - d - Exchange of contributions among agencies in preparation for discussion
4. Working Group
 - a - Receipt of combined draft
 - b - Determination of Department position through discussion as required with Bureaus, other research Offices, Estimates Group, and, in special cases, INR/OD
 - c - Interagency meetings, with "reservations" if necessary; all agencies free to discuss all aspects of paper
 - d - Revised draft and clean-up session; in important cases, preceded by consultation with The Director for approval of footnotes
5. Authorization
 - a - Check final draft with Bureaus
 - b - Brief The Director on
 - 1) disagreements with text (main text is responsibility of DCI; our differences show in footnotes)
 - 2) nature of other agencies' disagreements
 - 3) disagreements with Bureaus for his resolution
 - c - Draw up final change sheet
 - d - Discussion at USIB
 - e - Advance Conclusions
 - f - Final text